

OVERVIEW

The Millennium Challenge Corporation (MCC) has a requirement to hire a full-time Personal Service Contractor (PSC) to perform the duties of an Associate Director in the Department of Compact Operations, Sector Operations, Gender and Social Inclusion Group.

SCOPE OF POSITION

MCC is seeking a full-time Personal Services Contractor (PSC) to serve as an Associate Director. The purpose of the work is to analyze and evaluate major aspects of substantive, MCC mission-oriented programs. The employee develops long-range program plans, goals, objectives, and milestones to evaluate the effectiveness of social and gender impact programs. The employee resolves problems or copes with issues which directly affect the accomplishment of principal MCC program goals and objectives. The employee develops regulations or guidelines for the conduct of program operations, or new criteria for measuring program accomplishments. Study reports contain findings and recommendations of major significance to MCC top management and often serve as the basis for new administrative systems, legislative initiatives, regulations, or programs.

PERFORMANCE PERIOD

The position is for one-year (2,087 hours), renewable for up to four years at the sole discretion of the government. The duty location is Washington, DC. More than one position may be filled under this announcement. Travel may be required.

CONTRACT AWARD

Any contract resulting from this solicitation will be awarded solely to an individual, not a firm.

INSTRUCTIONS

Instructions on how to respond to this contract opportunity are in the attached "RFQ MCC-16-RFQ-0112".

OFFER QUESTIONS

Any questions regarding this solicitation should be submitted via e-mail only to brooksac@mcc.gov by 10:00 AM, EST, May 16, 2016. Telephone inquiries will not be accepted.

OFFER DEADLINE

The offer/quote deadline for submission of your offer/quote is 10:00 AM, EST, May 25, 2016.

The subject line of your email must include "RESPONSE TO MCC-16-RFQ-0112 –Associate Director GSI" or it could cause you not to be considered.

ATTACHMENTS

- 1.) RFQ MCC-16-RFQ-0112
- 2.) Biodata Form